

**Authorization to Submit Employees Annual
Wage and Tax Statements Via
Kentucky Department of Revenue Web Site**

- 1. Name, address and Kentucky withholding tax account number of person, organization or firm requesting Web filing.**

Business Name _____ FEIN* _____

Street Address _____ City/State/ZIP _____

- 2. Name, title and telephone number of contact person**

Contact Name _____ Phone Number _____

Title _____ E-mail Address** _____

- 3. Estimated number of wage and tax statements to be reported** _____

- 4. Identification of the type of equipment:**

Operating System _____ Internet Browser _____

Does your office have a Firewall? ☐ Yes ☐ No

Signature of Person Completing Authorization

Date

Please submit the request to:

Kentucky Department of Revenue
Withholding Tax Branch
P.O. Box 181, Station 57
Frankfort, KY 40602-0181

www.revenue.ky.gov

**If more than one FEIN is involved, please use the FEIN of the submitting/transmitting entity.*

***This gives Kentucky Department of Revenue permission to confirm the status to the employer using the confidential e-mail address provided on the form.*

Please Note: It is important to get your system/network administrator involved immediately to ensure that you have the proper capabilities. Kentucky Department of Revenue provides a secure Web site, but there are often limitations in your system or network. Please work with your system/network administrator early to ensure your success!